

**SUPPORT FOR DEVELOPMENT OF INCLUSIVE MARKETS IN AGRICULTURE AND
TRADE**

**MINUTES OF THE SECOND PROJECT TECHNICAL ADVISORY COMMITTEE (TAC)
MEETING HELD ON 3-4th MAY 2012, AT NILE RESORT HOTEL, JINJA.**

TAC Members present:

Name	Designation	Institution	Contact	Email
Albert Ouma	Chairman	UIA	0776161333	aouma@ugandainvest.co.ug
Daniel Joloba	Ag. Project Manager	Enterprise Uganda	0772390823	djoloba@enterprise.co.ug
Wilson Kwamya	Member	UNDP	0772744186	wilson.kwamya@undp.org
Rosemary Mutyabule	Member	Enterprise Uganda	0712471622	rosemary.mutyabule@enterprise.co.ug
Nelson Kyagera	Member	PSDC representative	0772619706	epsedec@yahoo.com
Micheal Kairumba	Member	Kilimo Trust	0755744172	mkairumba@kilimo.co.ug

Other attendees.

Name	Institution	Contact	Email
Irene Ntanda	UNDP	0784928370	irene.ntanda@undp.org
Nicholas Burunde	UNDP	0712677151	nicholas.burunde@undp.org




AGENDA

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| 1. Prayer | - Rosemary Mutyabule |
| 2. Introductions | - ALL |
| 3. Remarks from the Chairman | - Albert Ouma |
| 4. Review of previous minutes | - ALL |
| 5. Review and adoption of TAC ToRs | - ALL |
| 6. Review of the sector profiling report | - ALL |
| 7. Review of the BCtA Mapping study | - ALL |
| 8. Way forward | - ALL |

Start time: 9: 30 am

in.01/02/TAC/4/05/2012: Prayer

The opening prayer was led by Mrs. Rosemary Mutyabule

Min.02/02/TAC/4/05/2012: Remarks from the Chairman

- a. The Chairman welcomed all the members to the second TAC meeting. He noted that this being the second meeting, there is need to finalize the selection of the commodities to enable the implementing team to deliver on the project targets given that a lot of time has already been lost.

Min.03/02/TAC/4/05/2012: Review of previous minutes

- a. The previous minutes were reviewed and reflected what was discussed in the meeting. There were some minor adjustments made and will be signed off in the next meeting.

Min.04/02/TAC/4/05/2012: Review of TAC ToRs

- a. The TAC ToRs were reviewed and jointly finalized by all the members. They will be signed off in the next meeting by the IP, UNDP and the TAC Chairman.

Min.05/02/TAC/4/05/2012: Review of the sector profiling report

- a. The meeting noted that most of the comments made on the first draft report had not been addressed in the revised report.
- b. Mr. Kairumba noted that he had not been properly briefed by the representatives of Kilimo Trust who attended the first meeting. He promised to address the comments and present a revised report.

Two handwritten signatures are present at the bottom of the page. The signature on the left is written in black ink and appears to be 'S. M. Mutyabule'. The signature on the right is also in black ink and is more stylized, possibly 'A. Ouma'.

- c. It was observed that the report did not cover all the agro ecological zones. Mr. Kairumba noted that the budget available could not afford Kilimo Trust to cover all the zones adequately.
- d. It was noted that demand data on market leaders was still missing. It was agreed that this will be incorporated in the new revised report.
- e. It was noted that weighting given was not adequately reflecting what the project was trying to achieve. It was agreed that the following criteria will be used and different weighting will be given according to the following order.
 - (i) Existence of market opportunities
 - (ii) Degree of Inclusiveness
 - (iii) Existence of Sector support
 - (iv) Prioritization by districts
- f. The sub criteria under each of the above criteria was also edited and some items were deleted while others were re-allocated to closely matching criteria.
- g. The structure of the profile was also discussed and it was agreed that it should include the following items
 - (i) Yield per acre
 - (ii) Growth trends
 - (iii) Volumes of supply by region
 - (iv) Level of farmer's organization
 - (v) Other potential value chains within that sector
 - (vi) Market leaders available (including the details on degree of interest, demand and volumes, support provided, willingness to enter contractual arrangements with small holder farmers, perceived challenges)
 - (vii) Partners involved
 - (viii) Constraints and pertinent issues of working in such a sub sector
- h. There is need to provide evidence and strong justification for the areas indicated in the study
- i. The level of analysis in the report needs to be consistent across all the profiled sectors.
- j. There is need to come up with a comprehensive profile of the top ten commodities that can be considered by the project.

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Min.06/02/TAC/4/05/2012: Review of the BCtA report

- a. Mr. Kairumba noted that the issues noted by the earlier meeting had not been addressed. He requested that the meeting affords him another opportunity to substantively deal with the noted issues.
- b. It was agreed that there is need to include a section of the recommended companies and the potential innovative products they are dealing in/will deal in.
- c. There is also need to clearly indicate the corporate private sector that have genuine interest to be engaged in this initiative and the proposed entry strategies.

Min.07/02/TAC/4/05/2012: Way forward

- a. Given that the reports had not been concluded, it was not possible to select the final commodities to focus on.
- b. It was agreed that the work that had commenced on the following commodities basing on secondary data - (sunflower, rice, sorghum and barley) should proceed with the planned activities of the second quarter. The project will make strategic deceleration of activities from any commodity that may not be finally selected
- c. Kilimo Trust to deliver final report to the Implementing Partner by 11th May 2012.
- d. The next TAC meeting will be on 17th – 19th May 2012, at Jinja Nile Resort Hotel
- e. The main agenda for the next meeting will be to discuss the revised BCtA and sector profiling reports and take a decision on the value chains to be adopted in both output 1 and 3.
- f. The meeting was adjourned on 4th May 2012.

End Time: 4.00 pm

These minutes are hereby signed by the following members

Chairman

Secretary

Albert Ouma

Daniel Joloba


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